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| Position Title | CHIEF EXECUTIVE OFFICER |
| **Position ID** | 1001 |
| **Position Band** | Executive |
| **Reports to** | Council |
| **Employment status** | * Full time
* Fixed term
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| **Location** | * Primary location Moama
* Travel throughout the Council area and beyond as required
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| **Salary** | Negotiable |

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| The role: |
| The Chief Executive Officer (CEO) is Council’s principal senior officer and the primary link between the elected members and the organisation.The CEO supports Council in developing a strong vision and a strategic direction and resourcing strategy to achieve that vision.The CEO is responsible for the efficient and effective management of operations, including staff leadership and financial management to achieve strategic objectives. |

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| Primary objectives |
| * Lead transformational change, strategic direction and management control of Council’s operations;
* Drive the delivery of the Community Strategic Plan, Delivery Program 2024-2028, Resource Strategy and annual Operations Plan within set financial parameters;
* Implement Council’s organisational priorities;
* Establish effective working relations with the elected Mayor and Councillors;
* Develop and maintain effective working relationships and communication with the Community and stakeholders.
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| Key challenges: |
| * Build positive Community perception of Council and its activities;
* Unite and transform Council into an organisation focussed on service delivery, performance outcomes and effective Community Engagement;
* Improve Councils financial standing through the achievement of operational efficiencies and the development of Council initiatives to generate new revenue streams.
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Key result area

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| Work Health and Safety (WH&S) |
| * Demonstrate a commitment to EEO principles and ensure a safe and healthy workplace.
* Adhere to and co-operate with the WH&S policies and procedures of Murray River Council and relevant legislation.
* Actively raise the profile of WH&S within the organisation and Council.
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| **Leadership** |
| * Provide strong, ethical and decisive leadership to Council’s Executive Management Team to enable Council to achieve its objectives in delivering services efficiently, effectively and within statutory requirements.
* Ensure Councils Executive Management Team achieve delegated accountabilities and report appropriately.
* Provide a model for employees to follow and achieve results that fosters change and inspires confidence in the organisation.
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| **General management** |
| * Contribute significantly to Councils strategic direction, drive the implementation of the strategic plan, delivery program and operational plan within budget parameters and prescribed timeframes.
* Expertly manage resources to achieve Council goals to meet governance, risk, ethics, equity and commercial requirements and budgetary constraints.
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| **Organisational priorities** |
| * Implement the organisational priorities endorsed by Council within budget parameters and prescribed timeframes.
* Review organisational priorities and make recommendations for change as appropriate.
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| **General management** |
| * Contribute significantly to Councils strategic direction, drive the implementation of the strategic plan, delivery program and operational plan within budget parameters and prescribed timeframes.
* Expertly manage resources within governance, risk, ethics, equity and commercial requirements and budgetary constraints to achieve Council goals.
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| **Governance** |
| * Ensure Council operates in accordance with the Provisions of the Local Government Act 1993 and within an environment of transparency and accountability.
* Ensure Councils accounting and reporting practices comply with relevant statutory requirements.
* Provide the Mayor and Councillors with information and advice to make informed decisions and perform all governance and civic duties.
* Report to Council any significant issues that have the potential to result in litigation and work with Council and Community to resolve any such matters in a timely and effective manner.
* Undertake functions delegated by Council within guiding policies and governance frameworks.
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| **Financial management** |
| * Ensure on-time preparation of Councils annual budget
* Ensure the organisation operates within budget
* Inform Council of its financial position
* Implement measures to ensure cost effectiveness and productivity in delivering program of work to budget.
* Ensure reporting of Council’s financial position is in accordance with the Local Government Act, relevant regulations and the Integrated Planning and Reporting Framework.
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| Relationship management: |
| * Maintain and build positive and constructive relationships through open and transparent engagement with Community and key external stakeholders in accordance with Murray River Councils Community Engagement Plan
* Represent Council and inform on councils position on matters of community
* Inform, collaborate and consult with Community and key external stakeholders on the delivery of services, strategic planning, and the opportunities for economic development and change
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| Other: |
| * Operate within the Local Government Code of Ethics; Councils Code of Conduct; ICAC and Murray River Council Values
* Frequently work out of hours as and when required
* Frequently travel across the council area and interstate
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| Essential criteria: |
| * Extensive local government experience in an executive leadership role
* Extensive experience in corporate strategic, operational and financial planning and project management and delivery within an Integrated Planning and Reporting Framework
* Proven ability to lead and influence people and organisational culture
* Proven ability to lead organisational change, confront and resolve challenges and provide innovative solutions
* A visionary with the capacity to develop and implement economic and community development projects
* Demonstrated leadership of a multi-disciplinary team, and proven ability to motivate and develop staff
* Demonstrated understanding of rural and regional issues and the changes within local government

Appropriate tertiary qualifications or equivalent experience in a relevant field |